

Date: February 10, 2020

**PRIVACY STATEMENT**

This privacy statement describes processing of personal data in connection with Terveystalo Plc's Annual General Meeting.

**1. Controller**

Terveystalo Plc  
Jaakonkatu 3 B, 00100 Helsinki, Finland  
Telephone number: +358 (0)30 6000  
E-mail: lakiasiat@terveystalo.com

**2. Person in charge of the register of personal data:**

Jukka Lehtonen, Senior Legal Counsel  
Telephone number: +358 (0)50 432 7851  
Email: jukka.lehtonen@terveystalo.com

**3. Name of the register**

Terveystalo Plc's Annual General Meeting

**4. Processing and the legal basis for processing of personal data**

The purpose of the processing of personal data is to enable Terveystalo Plc's shareholders to sign up for the Annual General Meeting. The data is processed to verify the identity of everyone who signs up, confirm shareholdings and ensure that the people who sign up are entitled to attend the General Meeting. The data is also used for printing a list of attendees, a list of votes and ballots and arranging voting, when necessary.

A list of attendees is attached to the minutes of the General Meeting, and it includes the people who attend the General Meeting. Euroclear Finland Oy is responsible for the technical implementation of the sign-up system for the General Meeting.

Processing of personal data is based on Terveystalo Plc's statutory obligations, including the Limited Liability Companies Act (624/2006, as amended) and the Securities Markets Act (746/2012, as amended).

**5. Collected personal data and information sources**

When shareholders sign up online, they personally enter their information in the sign-up system. When giving authorization, a person also enters the required personal data of the authorized representative.

Date: February 10, 2020

Euroclear Finland Oy is responsible for the technical implementation of collection of shareholders' personal data through the sign-up system. The following personal data may be collected through the service:

- Name
- Personal identity code/Business ID
- Contact information (address, telephone number, email address)
- Number of the book-entry account
- Number of shares and votes

When not using the online sign-up system, the controller or Euroclear Finland Oy enters the participant's personal data in the system maintained by Euroclear Finland Oy.

The system compares the entered personal identity code/business ID with Terveystalo Plc's list of attendees and extracts the shareholding information from the shareholder list.

## **6. Storage periods of personal data**

Euroclear Finland Oy stores personal data for four months after the General Meeting.

Terveystalo Plc stores the minutes of the General Meeting, including the list of attendees (name, ballot number, share class and number of shares and votes).

To comply with statutory requirements, this information is stored for the entire duration of the company's operation.

## **7. Recipients of personal data**

Employees of Terveystalo Plc can process personal data in accordance with data protection legislation. All employees who participate in the processing of personal data have the obligation of confidentiality.

Personal data may be disclosed to Euroclear Finland Oy. In addition, Terveystalo Plc might have to disclose personal data to service providers it uses, such as providers of IT services and legal services.

The company does not disclose the data subjects' personal data to third parties for the purpose of direct marketing, market research or similar purposes.

Disclosure of information to a third party is generally carried out by means of electronic data transmission, but data may also be disclosed by other means, such as by phone or mail.

Date: February 10, 2020

**8. Transfer of data to third countries**

The data is not transferred outside the European Union or the European Economic Area.

**9. Data subjects' rights**Right to review and access data

Data subjects have the right to review and access information concerning themselves and to receive the information in written or electronic form upon request. Review requests can be submitted in writing or electronically. Review requests should be addressed to the controller's contact person referred to in this privacy statement. The identity is always verified before providing access to the data. Review requests are replied to within reasonable time.

Rectification of data

Data subjects have the right to demand rectification, erasure or supplementing of inaccurate data. Requests should be addressed to the controller's contact person referred to in this privacy statement. Review requests are replied to without unnecessary delay if the register is found to contain information that is not required for processing or is inaccurate, incomplete or outdated. We will inform the data subject in writing if the rectification request is refused.

If the error can be rectified by Euroclear Finland Oy, the controller forwards the rectification requests to Euroclear Finland Oy.

**10. Right to lodge a complaint with a supervisory authority**

Data subjects have a right to lodge a complaint with a supervisory authority if they consider that the processing of their personal data is not in compliance with applicable legislation.

**11. Protection of data and confidentiality**Manual material

Only designated employees of Terveystalo are allowed to process personal data. Manual material is stored in a locked room with access only by authorized personnel. All designated employees have the obligation of confidentiality.

Date: February 10, 2020

**Electronically stored data**

Euroclear Finland Oy is responsible for the technical maintenance of the register. The data connection between the user's browser to Euroclear Finland Oy's server is SSL-encrypted. Implementation of the website utilizes technical data protection to ensure that the entered information remains unaltered and is only available to authorized persons.

**12. Changes to the privacy statement**

The company may have to make changes to this privacy statement from time to time. The changes can also be based on the amendment of data protection legislation. Any changes are posted on the company's website.

This privacy statement was published February 10, 2020.

**13. Data Protection Officer**

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